

Materials Handling Policy



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| Health & Safety Policies | December 17, 2019 | 179-2019 | 1 | 2 |
| Subsection | Repeals By-Law Number | | Policy Number | |
| Materials Handling | 27-2012 | | HS-36 | |

Purpose

It is policy to ensure and require that material, articles or things required to be lifted, carried, transported, moved, stored or conveyed by a machine, prime mover or transmission equipment, shall be performed in a way and manner and with appropriate precautions and safeguards so as not to endanger the safety of any worker.

Under such conditions the applicable requirements of sections 45, 46, 47 and 48 of Regulation 851 shall be met or exceeded.

This standard and its requirements are developed to reduce the risk and potential of personal injury and equipment damage and to ensure compliance with statutory and regulatory requirements.

Trained employees receive knowledge in the proper methods and precautions to lift, move, carry, support, store, and remove materials either manually or with a material-handling device.

Responsibility

Workers assigned the authority and required to carry out the safety requirements of this standard have the responsibility for its correct application and will be held accountable for that correct application.

Procedure

Materials, articles or things shall be transported, placed or stored so as not to tip, collapse or fall and may be removed in a manner that will not endanger the safety of any worker.

Machinery, equipment, material, articles or things to be transported, moved, stored or conveyed that may tip or fall shall be secured so as not to endanger the safety of any worker.

Cylindrical objects stored on their side shall be blocked, wedged or secured to prevent motion that may endanger a worker.

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A machine, prime mover or transmission equipment used to transport, move or convey material, articles or things shall not be left unattended unless it is immobilized and secured against accidental movement.

The requirements of section 60 of Regulation 851 apply where a machine, prime mover, transmission equipment or a lifting device is operated near a live power line of more than 750 Volts (i.e., minimum distance from live power lines).

Where the operator of material handling equipment does not have a full view of the intended path, the requirements of section 56 of Regulation 851 apply (i.e., signaller or flag-man).

Training

Workers required to apply these safety requirements shall receive training. All training will be documented.

References

Regulation 851 – Industrial Establishments – Sections 45, 46, 47, 48, 56, and 60